

**Buckhead of Tallahassee – Homeowners Association
Board of Directors Meeting
February 24, 2026**

Minutes

Welcome and Call to Order – Shirley Kerns, President

The meeting was called to order at 6:15 p.m., and the following Board Members were present: Shirley Kerns, Ken Stafford and Mary Woody. Proxies were received and recorded from Jennifer Prather and Allison Harrell.

2026 Dues Notices – Ken Stafford, Assistant Treasurer

Dues notices have been mailed to property owners and are due March 15. Dues remain \$200 per year.

2024 Year-end Expenditures Review & Budget Discussion – Ken Stafford, Asst. Treasurer

Report routed and discussed. The board did not feel that any adjustments to the prior year's budget were needed, with the exception of increasing the HOA Directory distribution budget by \$750.00, which was approved unanimously by the Board in order to pursue less labor-intensive distribution options than those employed in prior years. (*See related item below*).

The Board unanimously reaffirmed its desire to continue the services of the HOAs Land Use Consultant Robert Apgar, at the same rate as the prior year.

Insurance Renewal – Shirley Kerns

Insurance was renewed after shopping markets through the HOA's broker. Total premium for all three coverages required to be maintained by the HOA increased by approximately \$380

HOA Directory Update and Discussion

The method of delivery (hand delivery vs. email delivery) which the HOA has used in past years was discussed. Historically, a number of members have indicated that they prefer a hard copy (rather than emailing a PDF) while others said they would accept a PDF electronic copy. Accommodating these two methods has proven to be time-consuming and labor-intensive. Shirley presented a quote from the vendor that prints the HOA's annual meeting notices, with the addition of postage. The increase to add the postage and handling is approximately \$150. The Board approved the additional expense in the printing & distribution cited above in order to pursue less labor-intensive mailing/distribution options and decided to leave the updated budget increase in this category as approved. It will be implemented with the 2026 edition of the Directory.

Elections and Annual Meeting Update – All

One term expiring this year (Ken Stafford). Solicitation of interest notice to be placed on the Buckhead website per the HOA's established protocol. No Board members were aware of any other interest at this time. The annual meeting will take place Tuesday, April 21, 2025.

Other Business

There no "other business"

The meeting was adjourned at 6:58 p.m.