

**Buckhead of Tallahassee Homeowners Association  
Annual Meeting  
April 30, 2024**

**Minutes**

**Call to Order and Welcome – Shirley Kerns, President**

The meeting was called to order at 6:11 p.m. and all Board members were present: Shirley Kerns, Mary Woody, Ken Stafford, Allison Harrell, and Jennifer Prather. Shirley welcomed everyone and asked all property owners in attendance to introduce themselves. Additional election ballots were collected prior to the start of the meeting.

**Treasurer’s Report – Ken Stafford, Assistant Treasurer**

Ken provided a summary of this year’s budget and expenditures, and reported that all lots are up to date on the annual \$200 dues. A copy of the ledger sheet was distributed to those in attendance.

**Insurance Report – Shirley Kerns, President**

Shirley reported that all required insurance coverages have been renewed for this year, and provided a summary of current coverage: front entrance sign, general liability, and fidelity bond.

**HOA Communication and Directory Portal– Shirley Kerns, President**

- Discussion about the use of the Directory Submission Portal to provide updates.
- Deadline to submit information to be included in this year’s print directory is May 15.

**Northeast Gateway/Greenway Update – Bob Apgar, Land Use Consultant**

Bob provided a general update on issues including the I-10 interchange and greenway access. He explained that all Northeast Gateway/Greenway activities are actively being monitored.

**Board of Directors Election Results – Jennifer Prather, Secretary**

One Director term is expiring this year, and the Teller’s Committee counted 25 votes for Shirley Kerns, resulting in her reelection for a three-year term.

### **Other Issues – all**

- Overgrown sidewalks – A resident asked if the HOA was responsible for maintaining vegetation that is overgrown on/over the sidewalks. Shirley reported that the maintenance of the city's right-of-way which includes city sidewalks is the responsibility of the City of Tallahassee. A member in attendance also reminded about the TalGov. Website which has a useful tool for reporting such conditions and even allows for a photo upload. Members noted that the City is typically very responsive to such reports.
- Sue Niewenhaus was thanked for her 22 years of service to the Buckhead HOA.

### **Adjournment – Shirley Kerns, President**

Shirley thanked everyone for their attendance, and the meeting was adjourned at approximately 6:45 p.m.