

**Buckhead of Tallahassee – Homeowners Association  
Board of Directors Meeting  
July 18, 2023**

**Minutes**

**Call to Order and Welcome – Shirley Kerns, President**

The meeting was called to order at 6:01 p.m. The following Board members were present: Shirley Kerns, Sue Niewenhaus, Allison Harrell, Mary Woody, Ken Stafford, and Jennifer Prather. A quorum was met.

**Budget Review – Allison Harrell, Treasurer, and Ken Stafford, Asst. Treasurer**

Updates provided re: accounts, lighting, attorney fees and budget.

**Outstanding Dues Settlement – Shirley Kerns, President**

Review and discussion of letter in which the property owner requests to settle with only payment of outstanding dues. A motion was made to respond to the homeowner, thanking them for the dues payment and with an offer to eliminate the interest, but still requesting the other outstanding fees (process server charges, certified mail charges, attorney costs, recording for claim of lien). The motion passed unanimously.

**Bob Apgar Update – Shirley Kerns**

A motion was made to retain the services of Bob Apgar as a consultant on the same terms as last year (\$250/month). The motion passed unanimously.

**Fireworks – Shirley Kerns**

A suggestion was made to purchase metal Fireworks Prohibited signs to be attached to existing speed limit signs (where the HOA previously added Children at Play signs). After some discussion about whether to post the signs 365 days a year or “seasonally” a few weeks before the 4<sup>th</sup> of July and New Year’s holidays, it was decided that the new signs will be placed each year from June 15 – July 5 and December 15 – January 2.

**Election of Officers - All**

After confirming the continued interest and willingness of existing officers, a motion was made to keep all 2022-23 officers the same for 2023-24. The motion passed unanimously.

**Other Issues**

Discussion of providing a mechanism on the HOA website to allow property owners to submit suggestions. It was noted that the website has a CONTACT page that already provides the opportunity for residents to pose questions, comments or suggestions. No further changes to the website were decided upon.

**The meeting was adjourned at 7:19 p.m.**