

**Buckhead of Tallahassee – Homeowners Association
Board of Directors Meeting
February 20, 2023**

Minutes

Call to Order and Welcome – Shirley Kerns, President

The meeting was called to order at 6:12 p.m. The following Board members were present: Shirley Kerns, Sue Niewenhous, Allison Harrell, Mary Woody, Ken Stafford, and Jennifer Prather. A quorum was present.

Budget Review – Allison Harrell, Treasurer

Allison facilitated a review of the budget, including anticipated expenditures for the remainder of the year. A motion was made regarding adjustments in several categories for the 2023 budget, and the motion was approved.

Ken led a discussion regarding front entrance lighting. He plans to request bids to make lighting improvements in early spring.

Dues and Status of Payments – Ken Stafford, Assistant Treasurer

Discussion on the dues collection thus far. Dues are due from all property owners by March 15.

Legal – Shirley Kerns

A motion was made to retain Bob Apgar as a consultant on the same terms as last year (\$250/month). This motion was approved.

Continuation of a discussion from the last Board Meeting regarding a property which has had unpaid dues for many years, in addition to a U-Haul trailer parked on their property, in violation of the HOA Covenants. A motion was made to proceed with counsel's recommendation to initiate foreclosure proceedings. The motion was approved.

Front Entrance – Shirley Kerns

Shirley is scheduled to meet with a landscape company on 2/28/23 to discuss design options for a front entrance barrier to deter vehicles from driving over the grass. The preferred option would involve wooden stakes with reflectors.

HOA Directory for 2023 – Mary Woody and Shirley Kerns

The online portal for entering/updating homeowner information will reopen 3/1/23. Discussion took place regarding leaving the portal open all year to allow updates with an annual printing deadline.

Elections – Shirley Kerns

There is one Board Member vacancy, currently occupied by Ken Stafford. Shirley will post information on the Buckhead HOA website to solicit interest for potential candidates.

Annual Meeting Date and Materials – Shirley Kerns

The 2023 Annual Meeting will be held Thursday, April 13 at 6:00 on Joe Hannon's property. Shirley will prepare materials for the meeting, election, and HOA Directory to be mailed to all property owners.

Other Issues

A matter was raised regarding two homes on Whitetail Pass in need of lawn maintenance, one of which is also in need of fence repair/replacement.

Adjournment – Shirley Kerns, President

The meeting was adjourned at 7:12 p.m.